

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 1

APRIL 11, 2024
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Dent called the meeting to order, and Kerry-Lynn Moede provided the invocation.

B. Roll Call

Present: Mayor Dent, Vice-Mayor McNelly, Councilmember Campbell, Councilmember Edes, Councilmember Payne, and Councilmember Cowen
Absent: Councilmember Fritsinger.

The Present City Staff includes city Manager Tim Pettit, Lt. John Romero, Fire Chief Chase Pearson, Public Works Director Aaron Anderson, and City Clerk/HR Director Pamela Galvan.

C. Approval of minutes from March 14, 2024.

Motion: *To approve the minutes as presented.*

Action: *Adopted*

Moved by *Councilmember Edes*, **Seconded by** *Councilmember Campbell.*

Motion passed unanimously.

D. Adopt Agenda

Motion: *To approve the agenda as presented.*

Action: *Adopted*

Moved by *Councilmember Payne*, **Seconded by** *Councilmember Edes.*

Motion passed unanimously.

II. PRESENTATIONS – None

III. PUBLIC PARTICIPATION – Haryaksha Knauer of the Coconino Association for Vocation Industry and Technology came to introduce himself and CAVIAT (Coconino Association for Vocations Industry and Technology.)

The Council cannot act upon items presented during the public participation portion of the agenda. Individual Council members may ask the public questions or respond to any criticisms. Still, the open meeting law prohibits the members from discussing or considering the items among themselves until the matter is officially placed on the agenda. However, the open meeting law allows the City Council to ask staff to review a case or place it on a future Council

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 2

APRIL 11, 2024
COUNCIL ACTION

agenda. A person has a five-minute time period to speak. If a person has a written presentation that requires more than five minutes to present verbally, they should indicate the estimated time required on the sign-up sheet. The presiding officer may grant additional time if the agenda for the meeting is not too full. A registered spokesperson for a recognized community organization shall be afforded ten minutes provided other members of the same organization agree beforehand to withhold their comments on the same subject.

IV. CONSENT AGENDA ITEMS –

A. Approval of check register for the month ending March 31, 2024

B. Approval of Purchase Orders

Motion: *To approve the consent agenda items.*

Action: *Approved*

Moved by *Councilmember McNelly*, **Seconded by** *Councilmember Cowen*.

Motion passed unanimously.

V. NON-CONSENT AGENDA ITEMS

C. Consideration and action regarding approval of a #10 Beer and Wine Store liquor license for Amy Nations, agent for 76 Williams, located at 801 W Route 66.

Motion: *To approve the #10 Beer and Wine Store liquor license for Amy Nations, agent for 76 Williams, located at 801 W Route 66.*

Action: *Adopted*

Moved by *Councilmember Campbell*, **Seconded by** *Councilmember Payne*.

Motion passed unanimously

D. Consideration and action regarding approving the Scope of Work and Proposal from Applied Ingenuity, LLC.

Motion: *To approve the Scope of Work and Proposal from Applied Ingenuity, LLC.*

Action: *Approved*

Moved by *Councilmember Payne*, **Seconded by** *Councilmember Cowen*.

Motion passed unanimously.

E. Consideration and action regarding the 10-year renewal of an IGA between the Arizona Department of Forestry and the City of Williams for resources.

Motion: *To approve the renewal of a 10-year IGA between the Arizona Department of Forestry and the City of Williams for resources.*

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 3

APRIL 11, 2024
COUNCIL ACTION

Action: *Approved*
Moved by *Councilmember McNelly*, **Seconded by** *Councilmember Edes*.
Motion passed unanimously.

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS

Mayor and Council –

- AOT Arizona Office of Tourism *Discovering Arizona* will meet at the Lowell Observatory to work with municipalities to rebrand the State of Arizona Tourism. Councilmember Campbell and Heather Hermen will attend.
- The mayor has appointed Councilmember Edes as the city's representative with the NACOG Advisory Board.
- The mayor and city manager met with the SW Region out of Los Angeles representative for HUD, and he feels they are making progress. It is still a slow process. They are 30-60 days out for further progress.

Staff –

- Fire will be pressure testing the lines this Saturday.
- Aaron has sent a paving list to the council for comments or concerns.

VII. ADJOURN 7:28 PM

Mayor Don Dent

ATTEST:

City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 4

**APRIL 11, 2024
COUNCIL ACTION**

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on April 11, 2024. I certify that the Meeting was duly called and held and that a quorum was present.

Dated this 15th day of April 2024.

City Clerk Pamela Galvan

DRAFT